

SERIAL NUMBER

09/77/501

revised 6/29/95

INSTRUCTIONS:

1. Make a checkmark beside each item IF verified.
2. If corrections are required, write notes to the examiner or supervisor on reverse side.

1. FACE OF THE FILE

- ☒ 1. Printed and stamped serial numbers match the bar code label.
- ☒ 2. Filing Date present.
- ☒ 3. Class/Subclass present.
- ☒ 4. Applicant(s) name present.
- ☒ 5. Total number of drawings present.
- ☒ 6. Total number of claims present.
- ☒ 7. Total number of independent claims present.
- ☒ 8. Filing fee received present.
- ☒ 9. Mailing address present.
- ☒ 10. Title of invention present.

2. CENTER OF THE FILE

A. DRAWINGS

- ☒ 1. None (go to B)
- ☒ 2. Serial Number present and correct on each sheet.
- ☒ 3. Number of sheets entered on line 1. of contents.

B. SMALL ENTITY STATEMENT

- ☐ 1. None and not recorded on face of file (go to C)
- ☒ 2. Statement present.
- ☒ 3. Small Entity recorded on face of file.

C. DECLARATION OR OATH

- ☒ 1. Title matches face of file and specification.
- ☒ 2. Declaration phrase present. (I hereby declare all...)
- ☒ 3. (Original and first inventor or inventors...) phrase present.
- ☒ 4. (Reviewed and understand the contents of the application, including claims...) phrase present.
- ☒ 5. (Acknowledge duty to disclose information in accordance with 1.56(a)...) phrase present.
- ☒ 6. Residence, citizenship, post office address of all applicants present.
- ☒ 7. Signed by all applicants.
- ☐ 8. Less than 3 months before filing date, or less than six months after filing date.

D. CLAIMS (as filed)

- ☒ 1. Complete form 1360 and 875: (forms on right side of file)
- ☒ 2. Circle independent claims on the Index of Claims.
- ☒ 3. Draw line under the last claim number on the Index of Claims.

E. SPECIFICATION

- ☒ 1. Serial Number present and correct.
- ☒ 2. Specification in permanent ink.
- ☒ 3. Brief Description of each drawing figure.
- ☒ 4. No missing or duplicate pages.
- ☒ 5. No holes punched in text.

F. ABSTRACT

- ☒ 1. None (go to G)
- ☒ 2. Serial Number present and correct.
- ☒ 3. Abstract on separate page.
- ☒ 4. 25 lines or less.
- ☒ 5. One paragraph ONLY.

G. PTO-1556

- ☒ 1. Present

H. PRE-AMENDMENTS  
(found on right side of file)

- ☒ 1. None (go to I)
- ☐ 2. Enter on Contents of filewrapper.
- ☐ 3. Instruction to cancel claims.
- ☐ 4. Claims canceled on Index of Claims.
- ☐ 5. Instruction to add claims.
- ☐ 6. Circle new independent claims on the Index of Claims.
- ☐ 7. Draw line under the new last claim number on Index of Claims.
- ☐ 8. Complete forms 1360 and 875.

I. PTO-948

- ☐ 1. Present

3. RIGHT SIDE OF FILE

- ☒ 1. PALM File Data sheet present.
- ☒ 2. Transmittal letters present.
- ☒ 3. Forms 1360 & 875 present/complete.
- ☒ 4. Miscellaneous Papers present/entered.
- ☒ 5. Petition to Make Special present. (Enter and place in the center)
- ☒ 6. Drawing prints present. (2 copies)

BEST AVAILABLE COPY

1. Correct filing fee paid.  
2. Excess claims fees paid:  
    a. Excess total claims more than 20.  
    b. Excess independent claims more than 3.  
    c. First multiple dependent claim fee paid.  
3. Miscellaneous paper fee paid.

FINAL STEPS

1. Sign and date center of filewrapper, under flap.  
2. Docketed to examiner.

NOTES TO SUPERVISOR:

NOTES TO EXAMINER:

SIGNATURE OF PREPARER:

*R. Brown*

DATE:

7-10-01

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